

Drug policy framework

Checklist against requirements of DfES / 0092 / 2004

✘ Development process

Reference to how put together, who involved in writing, who consulted and how, date for review, signatures as appropriate

✘ Location and dissemination

Where kept, who to give copies to

✘ The context of the policy and its relationship to other policies

PSHE, Child protection, teaching and learning, etc

✘ Local and national guidance

Make sure reference is made to national guidance (Drugs: guidance for schools, DfES/0092 /2004) and local (LEA etc). policies/ guidance

✘ The purpose of the policy

What do you intend by having it (apart from meeting requirements?)

✘ State where and to whom the policy applies

School, everyone in school

✘ Definitions and terminology

Definition of drug (taken from national guidance)

✘ The school's stance towards drugs, health and the needs of pupils

Unacceptability of illegal drugs, rules etc / appropriate policies for medicines / H&S issues

✘ Staff with key responsibility for drugs

Named members of staff responsible for drugs ed, dealing with incidents, monitoring and evaluation and updating / review

✘ Drug education

National Curriculum, PSHE framework and QCA DAT guidelines

- ✦ **Methodology and resources**
How taught, who by, using what resources

- ✦ **Staff support and training**
How will staff be supported to implement the policy

- ✦ **Assessment, monitoring, evaluation and reviewing**
Who, what, why when

- ✦ **Management of drugs at school**
Incidents involving drugs in school - consider what a drugs incident might be (inc. those involving medicines etc.) and processes for dealing with and recording

- ✦ **Police involvement**
Check local guidance

- ✦ **The needs of pupils**
How links with wider pastoral care issues in school

- ✦ **Referral and external support**
Who to, how

- ✦ **Confidentiality**
Need to pass on information disclosed by pupils (child protection purposes)

- ✦ **Involvement of parents/carers**
In education and reporting incidents

- ✦ **The role of governors**
In monitoring implementation, reviewing etc, ratification

- ✦ **Liaison with other schools**
Transition info. / issues / consistency?