



**Cornwall Healthy Schools Programme  
Healthy Active Lifestyle Project (HALP)  
SMALL GRANTS SCHEME  
GUIDANCE NOTES**

**NB: Closing date for applications is 27th February 2009**

**What is it for?**

As part of our work funded by HALP to support the development of physical activity as part of the Healthy School Programme in Cornwall we are offering schools access to a small grant scheme. The scheme is specifically intended to support work around the NHSS Physical Activity Core Theme. The criteria are given below.

**Who can apply?**

You must be:-

- A school actively engaged in the Cornwall Healthy Schools Programme.
- A school addressing levels of physical activity and barriers to participation for pupils
- A school developing opportunities to work with parents and carers
- A school attending the Physical Activity Toolkit / Guidance Pack workshops
- A school actively supporting the county Obesity strategy to halt the year on year rise in childhood obesity.

**What are we able to support?**

- Innovative ideas that support one or more of the criteria of the physical activity core theme.
- Work with a measurable outcome identified meeting a specific need for the school.
- Work with the wider school community and engages parents/carers
- Something the school could not do without the additional funding

**We cannot:-**

- Award Grants in excess of £500
- Award grants for statutory education provision
- Award grants for individuals
- Award grants for transport costs
- Award more than one grant to the same school in less than 12 months
- Award grants for things that have already been paid for.

**We will:**

- Require completed application forms, signed by a member of the SMT
- Require the school to provide a short evaluation in the form of a case study which will be disseminated at a good practice conference and on our website by March 2009.
- Require the school to allow us to publicise good practice which results from the awarding of a grant.

- Endeavour to make a decision on grants applications within 2 weeks of the closing date (i.e. before end of term).

**Notes:**

The fund for the grants is limited and the grants will be considered 'competitively'. All applications received by the closing date will be considered.

All applications will be assessed on the merits of the work to be funded and schools are encouraged to apply if you have a piece of work you think fits the criteria. In the event that there are more suitable applications than funds available applications from schools in areas of deprivation (as indicated by ward rankings), secondary schools and schools involved in HS Plus will be given preference.

If successful the grant will be paid in the form of a cheque to the school.



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HALP

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### CORNWALL HEALTHY SCHOOLS SMALL GRANTS

**Please complete this form and return to Cornwall Healthy Schools**

Name of School:-	Address of School:-	Applicants Name:-
Telephone Number	<b>Healthy Schools Status</b> New Scheme validated <input type="checkbox"/> Preparing to self-validate <input type="checkbox"/> Healthy Schools Plus <input type="checkbox"/>	Project proposal developed in consultation with:- <input type="checkbox"/> Staff <input type="checkbox"/> Staff/Pupils <input type="checkbox"/> Staff/Pupils/Parents
Brief summary of Project:-		
Is there a specific identified need that this project is intended to address? If so, what?		
What outcome(s) will your project achieve? How do you intend to measure them?		

<b>PLEASE CONTINUE OVERLEAF.</b>	
Estimate Start Date	
Estimated Completion Date	
Estimated Total Cost of the Project:	Amount of Grant Request:
<p>Could the School raise any funding toward the project, if yes how much?</p>          	
<p>Do you agree to take part in an evaluation of the project and provide a short good practice case study and allow us to publish the results.</p> <p style="text-align: center;"><b>YES/NO</b></p>	
Signed: Head Teacher:-	
<b>For Official Use Only</b>	
Date Received	Initials
Approved Y/N	
Reasons	
Amount of Grant Awarded:-	