

## CORNWALL HEALTHY SCHOOLS WEBSITE

### Schools' web pages

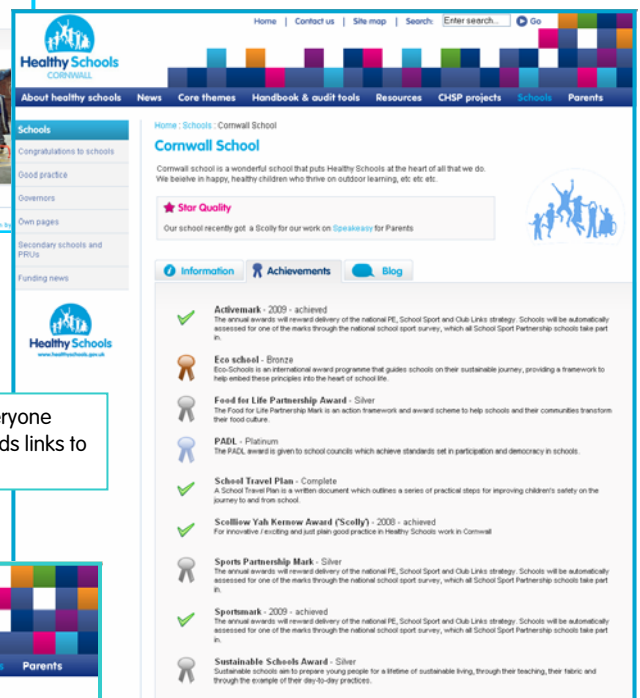
Thank you for your interest in having your own school pages on the CHSP website.

This is what they will look like...

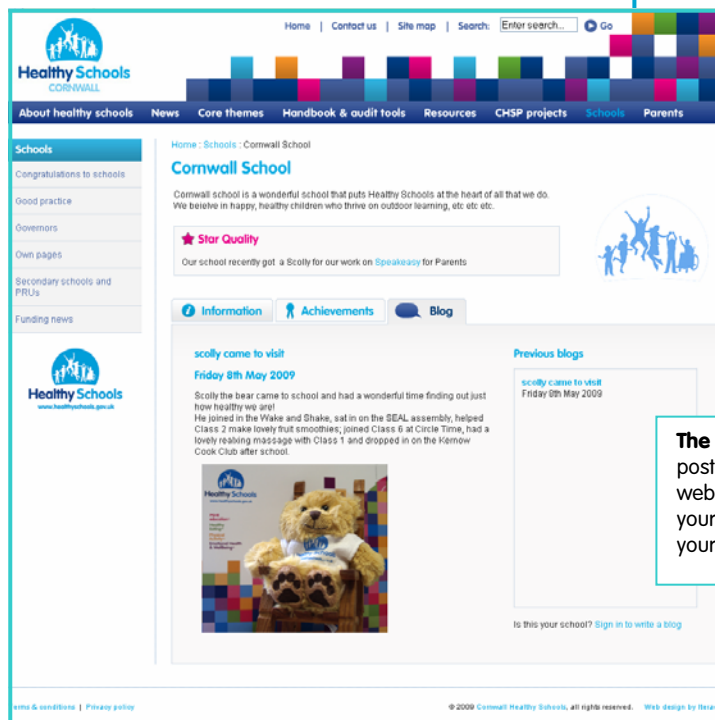


The **school information page** – details about the schools and a chance to tell us about your Healthy Schools “Star Quality” the things you are most proud of in you HS work

Your school logo



The **achievements page** – tell everyone how well you are doing with awards links to healthy schools



The **Blog page** – here you can sign in and post as many blogs / pictures / links to your website etc as you like. Tell us stories about your HS work and all the things that make your school a healthy place to be!

## Information needed to help us set up your pages

We are going to set up your access to the pages and give you a password and login details and to do so we need a bit of information from you...

Please could you complete the **table** below with the information as you would like it to appear on your "front information page".

Once we have set up the pages for you we will send you a **login and password** and then you are free to add as many blogs / pages to your pages as you like.

As part of the **website security** we have to approve any pages / blogs you post so there will be a short delay before they go live but as soon as you submit the page we will be alerted by e mail and we will aim to approve / publish the pages as quickly as possible.

### Details for your information page (which we put up and edit for you)

<b>Address 1</b>	We'll complete for you – let us know if there is anything that needs changing.
<b>Address 2</b>	
<b>Town *</b>	
<b>Postcode</b>	
<b>County</b>	
<b>Phone</b>	
<b>Email</b>	
<b>Website</b>	
<b>Head teacher</b>	
<b>Summary</b> (A bit about the school for your front page 50 words max)	
<b>Star quality</b> – (something in your healthy schools work you are really proud of! 20 words max)	
<b>Logo</b>	<p>Are you sending a school logo? <input type="checkbox"/></p> <p>If so a jpeg about 200 x 200 pixels in size would be best</p> <p>Email to <a href="mailto:healthy.schools@cioscpt.cornwall.nhs.uk">healthy.schools@cioscpt.cornwall.nhs.uk</a></p>
<b>School image</b>	<p>Do you want a picture / photo to appear on the front page? <input type="checkbox"/></p> <p>A jpeg about 200 pixels high and 250 wide would be best</p> <p>Email to <a href="mailto:healthy.schools@cioscpt.cornwall.nhs.uk">healthy.schools@cioscpt.cornwall.nhs.uk</a></p>

**Do you have any of the following awards / achievements to go on your achievements page?**  
(we'll update that page for you)

<b>Activemark (current)</b>	<input type="checkbox"/>
<b>Bog Standard Award</b>	<input type="checkbox"/> Level?
<b>Eco school</b>	<input type="checkbox"/> Level?
<b>Food for Life Partnership Award</b>	<input type="checkbox"/> Level?
<b>International School Award</b>	<input type="checkbox"/> Level?
<b>PADL</b>	<input type="checkbox"/> Level?
<b>Rights Respecting Schools Award</b>	<input type="checkbox"/> Level?
<b>School Travel Plan</b>	
<b>Scollow Yah Kernow Award ('Scolly')</b>	<b>What year?</b>
<b>Sports Partnership Mark</b>	<input type="checkbox"/>
<b>Sportsmark (current)</b>	<input type="checkbox"/>
<b>Sustainable Schools Award</b>	<input type="checkbox"/> Level?

## Help / Support

We've tried to make the posting of your blogs and adding content as easy as possible for you and on the blog pages there is a link to a help page.

You can also contact us at [healthy.schools@ciospct.cornwall.nhs.uk](mailto:healthy.schools@ciospct.cornwall.nhs.uk) for more information.

If you forget your login / password details let us know and we'll send a reminder.

If you think that your password has been lost and would like us to change it we will gladly to do so!

## Happy Blogging!

**Kate Pordage**

**CHSP Coordinator**

[Kate.pordage@cioscpt.cornwall.nhs.uk](mailto:Kate.pordage@cioscpt.cornwall.nhs.uk)

**01209 – 310061 / 07887 – 822267**

[www.cornwallhealthyschools.org/](http://www.cornwallhealthyschools.org/)

## School Web Pages – Agreement

**School:** \_\_\_\_\_

**Healthy School Coordinator:** \_\_\_\_\_

We would like to have our own pages on the Cornwall Healthy Schools website to share and celebrate good HS practice in helping support the school community to be happier and healthier.

### We agree to:

- keep the password / login in details secure
- inform the CHSP team if the password / login details are lost
- take full responsibility for ensuring photos involving our pupils have appropriate parental permission in place before photos are posted
- have content of our blog moderated by the CHSP team
- acknowledge the right of the CHSP to remove any material considered not to be suitable.
- not to post links to external sites whose content may not be in line with the aims / values of the CHSP and the
- not to post links to unknown sites or those not trusted by the school
- to oversee the work of pupils given permission to post blogs

Signed \_\_\_\_\_

Date: \_\_\_\_\_

### For office use:

Agreement received  date \_\_\_\_\_ initials \_\_\_\_\_

Information received  date \_\_\_\_\_ initials \_\_\_\_\_

Page set up  date \_\_\_\_\_ initials \_\_\_\_\_

Password /login sent  date \_\_\_\_\_ initials \_\_\_\_\_